

## Enterprise Security Standard Variance Request

Please complete the form and email/mail to: Chief Information Security Officer  
Iowa Department of Administrative Services  
Hoover State Office Building  
Des Moines, Iowa 50319  
[greg.fay@iowa.gov](mailto:greg.fay@iowa.gov)

Agency: Iowa Ethics & Campaign Disclosure Board  
Requester Name: Karen Hudson

1. Enterprise Security Standard (and specific sections) covered by the variance.

Laptop Data Protection Standard

2. Type of variance requested.

☐ Due date extension: (New due date requested \_\_\_\_\_)  
☒ Implementation of alternate security measures

Please explain the reason for the request:

Laptop is used strictly for recording minutes of Board meetings. Board meeting minutes are public information.  
The laptop is not used to manage or store personal or confidential information.

3. Security measures, or other controls, agency will implement in lieu of the enterprise security standard. If a request for additional time, when will compliance be achieved?

Even though it contains no private information, the laptop is stored in an inconspicuous location.

4. Explain any change in risk to information technology resources within the agency, and to resources managed by others, which would result from the variance.

All information contained on the laptop is public information, therefore there is no risk.

Karen Hudson  
Requestor Signature

Karen Hudson  
Agency Information Security Officer Signature

Date Received: 3-13-09

ISO Decision:

☐ Approve  
☐ Deny  
☐ Alternative Proposal \_\_\_\_\_

Signature & Date:

\_\_\_\_\_  
Chief Information Security Officer  
Iowa Department of Administrative Services  
Information Security Office